



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____
Attention: _____

Date: September 5, 2022
Quotation #: PS-022-03-029-A
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	AUTHOR	UNIT PRICE	TOTAL PRICE
	Procurement of One Year Subscription of various magazines:					
1	TIME MAGAZINE Issues for January to December 2022	24	issues			
2	READER'S DIGEST Issues for January to December 2022 Weekly Issues	12	issues			
3	ECONOMIST MAGAZINE Issues for January to December 2022 Weekly Issues	52	issues			
<p><i>Note: Supplier must include delivery charge in their quotation. Payment terms is preferably 30 days after every delivery and final inspection and acceptance. However, if the supplier only accepts pre-payment, kindly provide performance bond or letter of credit.</i></p> <p>(Price Vat-Included)</p>						

Delivery Period : _____
Warranty : _____
Price Validity : _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500k);
 - d. Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

CHRISTIAN D. BUAT / RHODORA T. CARDEL
SIGNATURE OF CANVASSER

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to:

osg_procurement2@gmail.com